

<b>Work Activity / Task:</b>	<b>Staging &amp; Props</b>
<b>Location:</b>	<b>The Blakehay Theatre</b>
<b>Date:</b>	<b>16th November 2016 – Reviewed 05/12/17</b>

Potential Hazard	Who is at risk?	Existing Control Measures	Risk Rating	Additional Controls to reduce risk rating	Residual Risk Rating
Staging or Props catching alight	Employees Performers Members of the public	All staging and any props to be treated with Flamard No staging or props to be near sources of heat e.g. Lights	10	All staging to be checked after installation by the Theatre Technician or manager.	2
Staging collapse	Employees Performers Members of the public	Any staging or props to be built by trained crew with consideration to the size of the stage & people using it. All staging & props to be visually inspected by performers before each performance.	10	All staging to be checked after installation by the Theatre Technician or manager.	6
Falling off stage	Employees Performers	Small step down at edge of stage.	3	Performers to be warned verbally about edge of stage by person in charge of production.	1
Slips / Trips / Falls	Employees Performers	All cables etc are securely taped down & performers warned. Stage floor cleaned regularly.	3	Performers should be informed that they must clear any spillages immediately and how to do this. Water & Fluids only to be used during performance at the permission of the Theatre Manager.	1

Author of assessment: <b>Sally Heath</b>	Signature:		Date:	
Manager: <b>Sally Heath</b>	Signature:		Date:	

**Review:**

A review of this risk assessment is due for completion within 12 months of the last review or when a situation, equipment or employee changes. The review must be recorded below and if necessary a new assessment should be completed.

To be completed by person conducting review:					
Name:	Sally Heath	Signature:		Date:	05/12/17
Any comments regarding risk assessment:					
Is this risk assessment still relevant?	<b>YES</b>				

*If no a new risk assessment should be completed and attached to the front of this assessment.*

All employees undertaking this task must read this assessment and sign below to state they have understood its contents and agree to work to the control measures.					
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