

Work Activity / Task:	Slips, Trips and Falls
Location:	The Blakehay Theatre
Date:	16th November 2016

Potential Hazard	Who is at risk?	Existing Control Measures	Risk Rating	Additional Controls to reduce risk rating	Residual Risk Rating
<p>Slipping on liquids that have leaked or spilled.</p> <p>Slipping or tripping over waste, such as off cuts or other debris.</p> <p>Slipping or tripping over stock that is stored on the floor.</p> <p>Slipping or tripping over stock that has moved on pallets, exposing ends.</p> <p>Slipping or tripping when walking over product.</p>	<p>Employees</p> <p>Contractors</p> <p>Members of the Public</p>	<p>All employees are responsible for keeping their own work area clean and tidy.</p> <p>Cleaning equipment is readily available.</p> <p>Employees to monitor areas of their responsibility.</p> <p>Housekeeper employed.</p> <p>Stored items have their designated areas.</p> <p>Employees are trained to stack correctly and check loads.</p> <p>Employees are advised not to walk on stored items.</p>	6	<p>Maintain and monitor existing controls.</p> <p>Formally remind employees of their responsibility to keep their work area clear of trip and slip hazards.</p> <p>Formally remind employees of their responsibility to report hazards to Supervisors.</p>	2
<p>Slips trips and falls causing bruising, dislocation of joints, broken bones, head injuries, back injuries etc.</p>	<p>Employees</p> <p>Contractors</p> <p>Members of the Public</p>	<p>Employees wear suitable footwear, No open toed shoes, open backed shoes, high heels, slippery soles or heels; shoes with laces must be laced up</p>	6	<p>Maintain and monitor existing controls</p>	3

		<p>Floor is kept in good condition, with no holes or hidden changes in height.</p> <p>Debris is cleared away straight away.</p> <p>Any spills or leaks are cleared straight away.</p>			
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Author of assessment: Sally Heath	Signature:		Date:	
Manager: Sally Heath	Signature:		Date:	

Review:

A review of this risk assessment is due for completion within 12 months of the last review or when a situation, equipment or employee changes. The review must be recorded below and if necessary a new assessment should be completed.

To be completed by person conducting review:					
Name:		Signature:		Date:	
Any comments regarding risk assessment:					
Is this risk assessment still relevant?		YES	NO		

If no a new risk assessment should be completed and attached to the front of this assessment.

All employees undertaking this task must read this assessment and sign below to state they have understood its contents and agree to work to the control measures.

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